

## **2019 Privacy Policy**

### **1. General**

These events are presented by a not for profit company which promotes silent film and music and education, principally through Australia's Silent Film Festival (AUSIFF), whose events are presented through the year. In performing its functions (including the processing of subscriptions) the company may be provided with or obtain personal information from you.

The company maintains a policy of confidence concerning the personal information it obtains. The company's privacy policy has been developed in accordance with the National Privacy Principles of the Commonwealth Privacy Act 1988 (Privacy Act) and amendments.

By subscribing to AUSIFF you consent to the terms of this privacy policy (including the use and disclosure of your personal information in the manner outlined below).

### **2. Collecting Personal Information**

All information collected by the company is for the purpose of performing its functions associated with (among other functions) conducting AUSIFF. Generally, the company will obtain personal information directly from you. This information will include contact details.

### **3. Use and Disclosure of Information**

Any personal information the company obtains is used to help provide an efficient service to you. It also helps in raising your awareness of the company's activities in other areas.

### **4. Accuracy and Security**

The company takes all reasonable steps to ensure that the personal information it retains is accurate, complete and up to date.

All personal information is kept within a secure environment.

Information stored on the company's computer database is protected by fire walls and requires password access to designated personnel.

### **5. Contacts**

If you wish to update your details please contact the company:

Australia's Silent Film Festival

[info@ozsilentfilmfestival.com.au](mailto:info@ozsilentfilmfestival.com.au)

T 0419267318